



FAC'R LOBBY VISITOR ACCESS – STEPS

1. Visitor arrives at reception.
2. Enters visit details and ID on the FAC'R device.
3. ID is verified via Home Affairs.
4. Once verified, access is granted and a visitor card is issued.

Self-Registration Kiosk/Lobby FAC'R Effective Visitor Management

A visitor arriving at reception checks in on the FAC'R device by entering their ID number and reason for visit. The system verifies the ID through Home Affairs, and once validated, issues a temporary visitor card. If the estate or facility uses access control at the main gate, this verification may already have occurred during the gate scan, allowing the visitor to be instantly recognised at reception without repeating the process. Regular visitors are classified as "Regulars," enabling future access through a quick facial scan with no re-verification needed.

This structured workflow not only enhances operational control but also reinforces the facility's commitment to safety and professionalism—ensuring that every visitor is verified and granted access appropriately.

TYPICAL
PARKING
WORKFLOW

